

Resource Centre – Borrower Registration Form (B1)

Please provide your personal information in order for us to loan you equipment, recover lost items and enable us to remain in contact with you. We will not share your data or use it for purposes not described on this form. We will retain this information for up to 7 years following your last use of the centre to comply with our financial record retention policy.

Name of pre-registered Organisation*:	<input type="text"/>
Your Name:	<input type="text"/>
Email:	<input type="text"/>
Telephone:	<input type="text"/>
Job Title/Role:	<input type="text"/>

My work is: Voluntary Full time employed Part time employed

We would like to keep you updated with relevant information about news, training and events from the Children, Youth and Families team at the Diocese of Norwich.

If you would like to receive information via email please tick the relevant boxes:

- General information on Children, Youth and Families events, training and news
- Messy Church
- Godly Play
- Open the Book

By signing below I declare and agree that:

- My Organisation has given their permission for me to register as a borrower and are aware of the purposes for which I am borrowing resources which will be covered under their insurance.
- My Organisation has paid £25.** **Unless they are already registered under the CYF Charter.
- I have read the Resource Centre Terms & Conditions and agree to abide by them.
- The information given, to the best of my knowledge, is correct, and I agree to notify the Diocese of any subsequent changes.

Signed Date

Please return completed forms to a member of Children, Youth and Families or email

cyf@dioceseofnorwich.org

*For the purpose of this document, 'Organisation' refers to a Diocese of Norwich Parish, Non CofE Church, School, Academy, Group or Charitable Organisation.

For office use only

Borrower number:

Date Form Processed:

Date for Deletion:

**Registered Parish/
Organisation:**

Registered as a Borrower:

Registered on CYF Database: