



**Safeguarding**

**Updated: For review:**

**March 2020 December 2021**

**Safeguarding Policy and Procedure**

The Play Van fully recognises its moral and statutory responsibility to safeguard and promote the welfare of all children. It will provide a safe and welcoming environment where children are respected and valued.

This policy, which is reviewed and approved by the Play Van Trustees annually, applies to all Development/PlayVan Workers, group leaders, trustees and volunteers working for the Play Van.

This Diocesan of Norwich PlayVan has adopted the **Church of England’s Safeguarding Policy ‘Promoting a Safer Church’** which can be accessed here;

<https://www.churchofengland.org/sites/default/files/2017-11/cofe-policy-statement.pdf>

This Diocesan of Norwich PlayVan has adopted the **Church of England’s Safeguarding Procedure detailed in the ‘Parish Handbook’** which can be accessed here;

<https://www.churchofengland.org/sites/default/files/2018-10/Parish%20Safeguarding%20Handbook%20October%202018%20PROOF.pdf>

As detailed in the Parish Handbook, where there are concerns about an adult working with children this Norfolk process is to be used to refer to CADS;

<https://www.norfolk.gov.uk/children-and-families/keeping-children-safe/local-authority-designated-officer>

As detailed in the Parish Handbook, when there are safeguarding concerns for a child that need to be referred to Children’s Services this Norfolk process is to be used;



**Roles and responsibilities**

The named Trustee responsible for safeguarding is

Anna Main

Responsibilities of Safeguarding Trustee are to ensure:

* policies and procedures meet legislation and guidance, are available, understood and followed, annually reviewed & updated
* safer recruitment procedures are followed and DBS checks carried out and recorded
* safeguarding practice within the PlayVan is in line with the Church of England’s ‘Promoting a Safer Church’ and ‘Parish Handbook’ as well as Norfolk Safeguarding Children’s Board safeguarding referral procedure
* induction of staff and volunteers
* staff attend regular training
* procedures for managing allegations/concerns about adults working with children are adhered to in line with Norfolk Safeguarding Children’s Board CAD procedure
* any concerns that are reported by the Development/Playvan Worker are discussed with the named Trustee for Safeguarding and a plan for agreed action and next steps is discussed
* any safeguarding concerns are reported to Sue Brice the Bishop’s Adviser for Safeguarding in Norfolk

This policy was adopted by the Play Van Trustees on ……**1 December 2018**

Signed by Chair of the Play Van…



Robert Culyer

Review date **30 November 2019**

 **30 March 2020**

 **31 March 2021**