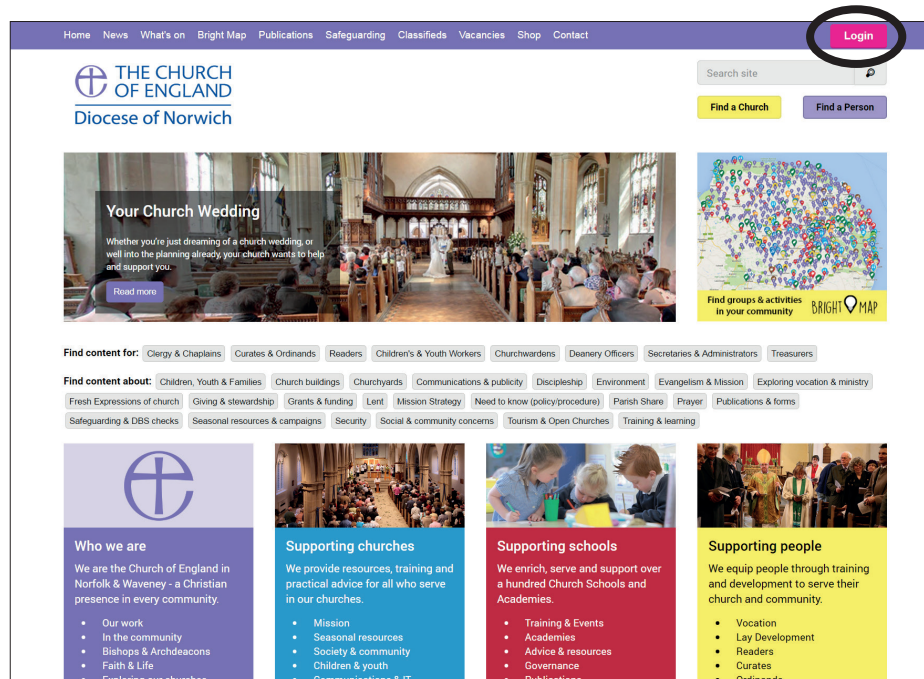


How to log in to the website

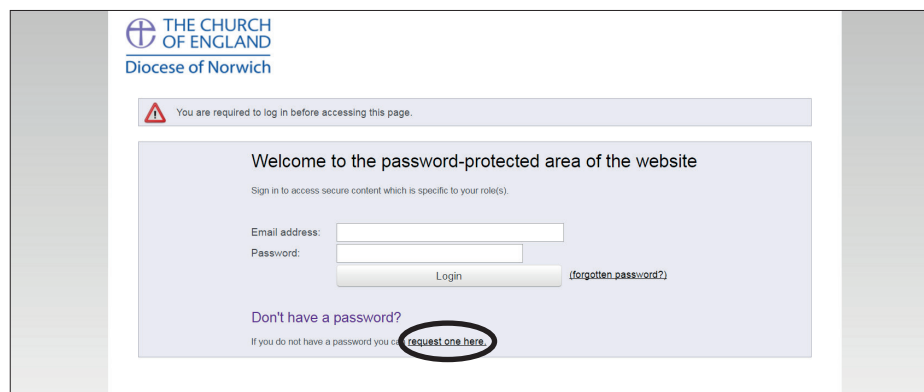
The vast majority of information on the Diocesan website is publically available. Some however is more personal to your parish, benefice or deanery, or contains contact information which may only be made available to those with specific roles.

To log in, visit: **www.dioceseofnorwich.org**



Click on the pink Login button in the top right (highlighted above).

You will then be asked for your email address and password:



If you know them, simply enter and click 'Login'. If you don't remember your password, or if you have never received one, click on the [forgotten password](#) or [request one here](#) link (highlighted below).

If you have any problems, please contact 01603 882322 or data@dioceseofnorwich.org

What's available when you log in?

Once logged into the Diocesan website, you can access content which is specific to your role(s); what you see will be different from what someone else in another parish or with another role will see.

My account

- **My details**
Check and update your own contact details, or change your password
- **My events**
Add events onto the Diocesan website and edit existing ones
- **My jobs/roles**
Review and update the jobs/roles we have for you in our central database
- **My CMD**
Licensed Clergy and Licensed Lay Workers can review their CMD Training Record

Parish/Benefice info

- **CCLA Statements**
If your PCC(s) have accounts with the CCLA, where the Diocese is custodian trustee, your statements will be available here
- **Parish Share Online**
View the Parish Share requested and received for your parish, benefice or deanery
- **Parish Persons**
Check, amend and submit your *Annual Parish Persons Form* for your parish(es) - the information we hold about named people in your parish can be viewed here at any time
- **Download contact lists**
Download lists of people and their contact details - in Excel format - such as:
 - Key contacts in your Parish, Benefice or Deanery
 - Deanery Synod Lay Representatives
 - Committee members (of committees you are a member of)

Committee documents

- If you are a member of a Diocesan committee, documents specific to your meetings are available here.