

Quarterly Fee Return

Parish Name:

Parish Share Number (if known):

Quarter Ending:

Fee being paid with this return:

Date	Type of service	Amount payable to DBF	Fee already paid to DBF	Fee being paid to DBF with this return
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	
Carried Forward to next page				

Bought forward from previous page				
Date	Type of service	Amount payable to DBF	Fee already paid to DBF	Fee being paid to DBF with this return
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	
			Yes/No	

Form completed by:

Position:

Date:

Completion Notes

This form should be submitted to Diocesan House either by post or email on a quarterly basis.

Please list any fees that have been received in the quarter. Where fees have already been paid to the Diocese, please circle yes (or delete no) in the 'Fee already paid to DBF' column and enter zero in the 'Fee being paid to DBF with this return' column.